

Chicago Theological Campus Safety News - 2017

Introduction

This newsletter is intended to help inform the community of Chicago Theological Seminary (CTS) of the safety issues related to being a student, faculty or staff member in our particular urban environment. This newsletter also fulfills the requirements for the federally mandated Higher Education Amendment of 1992's "Campus Security Act." Please review the following information and be aware of the issues that are important to your community involvement while on the CTS campus.

The Seminary Location

Chicago Theological Seminary is located near the University of Chicago (U of C) in Chicago's Woodlawn neighborhood and is in close proximity to several other seminaries. We are located next to The University of Chicago Press Building. The CTS building occupies the corner of 60th and Dorchester. CTS is also home to the offices of the Chicago Metropolitan Association of the United Church of Christ.

Many people who are not members of the CTS community use and rent our facilities on a regular basis. We encourage interaction with our neighborhood and CTS constituencies. With such a diverse and changing community there becomes a larger need to be aware of the security of the premises, as more people who may not be familiar to CTS students, faculty, and staff are using our facilities.

Safety and Security Issues

Because CTS wishes to secure its buildings for the safety of the visitors, residents, students, faculty and staff, please observe the following security measures:

- Make sure to close all locking doors securely. Break-ins often occur because someone has failed to close the door completely.
- If you open a window in a classroom please be sure to close the windows prior to leaving the room.
- If you question whether or not someone's presence is CTS related feel free to engage them if you are comfortable doing so. If they are visitors to CTS, they will appreciate your assistance.
- If you are uncomfortable with the presence of someone unknown, please see the front desk or the Facilities Manager and ask for assistance. Do not hesitate to contact the police if you feel their presence is needed.
- Blue light boxes are located at both the north and south entrances of the seminary. When activated, these boxes put you in immediate contact with the University of Chicago police.
- Report missing keys/ID Cards to the front desk or Facilities Manager immediately.

- Assist other members of the community if trouble arises. Fill out incident reports with as soon as possible. The Facilities Office is located on the 1st floor in room 141.

Ways You Can Help

To suggest other ways to make CTS a safer environment contact: Shauna Warren, Facilities Manager: building@ctschicago.edu

Reporting a Security Issue

Report a security or safety issue by following these steps:

- If it is an emergency, call 911 (for Chicago City Police) or (773) 702 -8181 (for U of C Police). Use other numbers for non-emergencies (see numbers below). File the appropriate police reports as necessary.
- Fill out an **incident report sheet**, which can be found in the Facilities Office, room 141 or at the front desk. Cite the date, time, location, and include a description of the events and persons involved. These incidents will then be reported to the University of Chicago Police or the Chicago Police (as appropriate).
- The community will be alerted to security issues in a timely way by means of email, public postings in stairwells, bulletin boards, or on the CTS website.

Safety Tips

Be aware of the following safety tips when outside the CTS building:

- Secure your personal belongings before you leave your car, the bus or train. Keep purses and briefcases in front of you.
- Choose routes that are well populated and well lit. Avoid walking close to bushes or walls.
- Notice the faces of those around you. If you think someone is following too closely, cross the street. Move in a direction towards other people. Step into a business or restaurant and state that there is a problem and that you may need assistance.
- Make arrangements to walk with others to your car. This is especially important for those taking night courses or for those who parked a distance away from the seminary. (After they escort you to your car, make sure to drive them back to the seminary or to their car.) The University of Chicago can also escort you to your car day or night. Call 773-702-8181 to request service.
- The University of Chicago has installed white security phones at intervals on their campus. Observe where these security phones are located. If you need help, take the phone off the hook or push the silver emergency button. This will summon the police. If you need to keep walking, continue to activate the security system as

you move along to track your route.

- CTS students are also able to take University of Chicago shuttle buses to get to their destination. Just show your CTS student ID to ride.
- Purchase a whistle and carry it in an accessible place (on key chain, around neck).

Ongoing Safety Education

The University of Chicago has an online resource for safer urban living. It can be found at: <http://commonsense.uchicago.edu/security.html>

Other resources are available in Chicago for self-defense training:

- Rio Jiu Jitsu Academy (BJJ and Self Defense): 773-463-8000
- Tohkon Judo Academy: 773-784-7766

Important Phone Numbers

Emergency: (ambulance, fire, police) 911

U of C Campus Security Police: (773) 702-8181

CTS Physical Plant Emergencies: (plumbing leaks, electrical failure, elevator problems)

Contact
Shauna Warren, CTS Facilities:
(773) 896-2445;
building@ctschicago.edu
Room 141

University of Chicago Help Desk
(773) 834-1414

CTS Receptionist:
(773) 896-2400, Room 120

- Pure Woori Taekwondo & Hapkido Academy: 847-807-1706

Sexual Harassment Policy

CTS takes seriously the issues surrounding sexual harassment and has published a policy in the Student Handbook, which is available to all members of the community upon request. In addition to this policy, various courses spend considerable time on the issues concerning sexual harassment and/or abuse, and the power issues surrounding sexual harassment.

Drug and Alcohol Policy

Chicago Theological Seminary prohibits the unlawful possession, use or distribution of illicit drugs or

alcohol by students and employees on its properties or as part of any of its activities.

Notice of Availability of Annual Security Report

A copy of CTS's Annual Security report is included with this publication. This report includes statistics for the previous 3 years concerning reported crimes that occurred on-campus: in certain off-campus buildings or property owned or controlled by CTS; and on public property within, or immediately adjacent to and accessible from, the campus. You can obtain an additional copy of this report by contacting Shauna Warren of CTS Facilities.