



## Security Transfer Instructions

Securities held at a bank or in a broker account are generally accepted for transfer to your Church/Organization's Account at United Church Funds. Such a transfer is made via UCF's custodian/broker, The Bank of New York Mellon/Pershing, LLC. UCF staff, working with our BNYM team, will assist you to complete this transfer and may suggest additional procedures required for transfer to your Church's/Organization's UCF account.

### **First Steps:**

- Please notify United Church Funds of the date and amount of your transfer, including security name and CUSIP, via phone 877-806-4989 or e-mail [info@ucfunds.org](mailto:info@ucfunds.org).
- Please instruct United Church Funds of your UCF Investment Fund choice, in writing via email to [info@ucfunds.org](mailto:info@ucfunds.org) or US mail to our address below.

### **Transfer options:**

#### **DTC Eligible Securities**

DTC# 0443 Pershing, LLC Account Number 890-051238-5

Account: UNITED CHURCH FUNDS FFC #N7M001442

Note the following on transfer instructions:

Account name: United Church Funds, Inc.

Customer Account Credit: (INSERT NAME OF UCF CLIENT)

#### **Fed Eligible Securities**

ABA# 021000018 BNY

BNYM/Pershing, LLC Account Number 890-051238-5

Account: UNITED CHURCH FUNDS FFC #N7M001442

Note the following on transfer instructions:

Account name: United Church Funds, Inc.

Customer Account Credit: (INSERT NAME OF UCF CLIENT)

**Securities in Certificate Form:** Securities held in Certificate Form and any supporting required paperwork will be processed by BNYM's clearing broker, Pershing, LLC. Please contact UCF Investor Services for assistance.

**Mutual Funds:** UCF does not hold accounts with retail mutual funds; therefore, all such accounts held by your Church/Organization must be liquidated by your local broker and the resulting cash balance be remitted to UCF for credit to your account.

**For Assistance: Please contact our Investor Services team with any additional questions.**

475 Riverside Drive, Suite 1020 • New York, NY 10115

Toll-Free 877-806-4989 • Fax 212-729-2601 [info@ucfunds.org](mailto:info@ucfunds.org) • [ucfunds.org](http://ucfunds.org)